

INVITATION FOR PRE-QUALIFICATION AND TENDER OBAFEMI AWOLOWO UNIVERSITY ILE-IFE, NIGERIA

The Obafemi Awolowo University is desirous of awarding contract for the under-listed projects for Year 2017 Tertiary Education Trust Fund Zonal Intervention and 2016- 2018 ICT Support Intervention. It therefore invites bids for pre-qualification and tender for the following projects:

(A) YEAR 1017 TETFUND PROJECT ZONAL INTERVENTION FUND PROJECTS

S/N.	Description	Minimum Annual Turnover (N' m)	Average Turnover (N' m)
1	Construction of 7 Nrs. Toilet Buildings for Male and Female Students (15 Nr Toilets and 5 Nr of Urinals) with Water Reticulation System and External Works.	N25.Million	
2	Procurement of Office Equipment which includes 21 Nrs of HP 20 All-in-One Desktop Intel Pentium, 4GB PC3L, 21 Nrs. BlueGTEN UPS 653VA and 9 Nr. HP P2035 Printer UPTO 300ppm.	N25.Million	

(B) YEAR 2016-2018 ICT SUPPORT INTERVENTION

S/N.	Description	Minimum Annual Turnover (N' m)	Average Turnover (N' m)
1	Web Site Development, Extension and Enhancement: and Specialized Training of relevant staff on Content Management Systems and Web Administration	N25.Million	
2	The training by Qualified and Certified ICDL Expert /Trainer for teaching and non - teaching staff of the University to improve their complete awareness and use of ICT tools toward improving the teaching and training environment.	N25.Million	

(C) ELIGIBILITY REQUIREMENTS

Prospective bidders are required to submit their pre-qualification document containing the under listed document information:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2016, 2017 and 2018) valid till 31st December, 2019;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (ERR) expiring on 1/1/2019 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Obafemi Awolowo University or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years-(2016, 2017 and 2018);
- (i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank; indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);
- (k) ICT Support Intervention – Vendor qualification requirement should include but not be limited to the following:

Website Development

- (i) Proof of expertise in the subject area;
- (ii) 5 + years of website design experience including;
 - HTML, CSS, JavaScript
 - Latest release of WordPress CMS (WP Engine, PHP, 3 Party APIs, Gravity Forms, Pods etc.) or Latest release of Joomla CMS or Latest release of Drupal CMS
- (iii) Development and deployment experience with Learning Management Systems and Testing Modules, Document Digitization and Management Systems, E-Administration, E-Transcript,

Library Management Systems, Institutional Digital Repositories, Website Disaster Recovery solutions

- (iv) Advanced level training expertise on CMS platforms and Web Service Administration;
- (v) Any other requirement as may be stipulated by TETFund.

ICT Training

- (vi) Training to be facilitated by Qualified and Certified ICDL Expert/Trainer for Base, Intermediate and Advanced ICDL modules;
- (vii) Training scope shall include but is not limited to; Business Continuity and Disaster Recovery, Big Data and Business Intelligence, Linux System Administration, Mobile Applications Development, Cybersecurity (Intermediate/Advanced), and Digital Forensics, ICDL (Base, Intermediate and Advanced ICDL modules);
- (viii) Training Labs and Hands on Experience are required for the entire duration of training;
- (ix) Training shall be run for NOT LESS THAN 5 working days for several batches of trainees (TEACHING and NON-TEACHING Staff) drawn across the various departments within the institution;
- (x) Training Venue should be at the Beneficiary Institution.
- (l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects/trainings:
- (m) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner)
- (o) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number ('RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.
- (p) Company's minimum turnover should be in-line with the formula specified in the Standard Bidding Document (SBD) for works published by Bureau of Public Procurement (BPP)

(D) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Director of Physical Planning and Development Unit of the University at the University Hall

Extension between the hours of 8.30a.m and 4.00p.m. daily upon the presentation of the evidence of payment of a non- refundable fee of N10, 000.00 per Lot, paid into the Obafemi Awolowo University's Remmita account in any commercial bank.

(E) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each Lot desired, hard copy each of the technical and financial bids, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to Secretary, Tenders Board, Registrar's Office, Obafemi Awolowo University and clearly marked as may be applicable **YEAR 2017 TERTIARY EDUCATION TRUST FUND ZONAL INTERVENTION or 2016 – 2018 ICT SUPPORT INTERVENTION** Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box in the Office of the Secretary, Tenders Board, Registrar's Office, Floor 3, University Hall, Obafemi Awolowo University, Ile-Ife, **not later than 09:00a.m. Date Tuesday 2 July, 2019.**

(F) OPENING OF BID

The technical (Pre-qualification) bids will be opened immediately after the deadline for submission **on Tuesday 2 July, 2019, at 09:00 a.m.** in the Committee Room 05, of the University Hall in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Note that only pre-qualified bidders will be invited for financial bids opening while unsuccessful bidders will have their financial bids document returned to them. Please, ensure that you sign the Bid Submission Register in the Office of the Secretary, Tenders Board, Registrar's Office, Floor 3, University Hall, Obafemi Awolowo University, Ile-Ife, as the University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact "The Registrar" e- mail: registra@oauife.edu.ng .

Please note:

- The University reserves the right to reject any or all pre-qualification packages.
- The University will deal only with authorized officers of the tendering companies and not through individuals or agents acting on their behalf.

SIGNED:

M. I. OMOSULE (MRS.)

REGISTRAR AND SECRETARY TO THE COUNCIL